

Request for Annual Notice of Address, Representative and Rental Status

**Civil Code, Section 4041**

Civil Code, Section 4041 requires each owner of a separate interest to provide written notice to the Association of all the following information annually. Please provide the information in the form below and return the completed form to the Association within 30 days.

1. The address or addresses to which notices from the Association are to be delivered.

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2. An alternate or secondary address to which notices from the Association are to be delivered.

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3. The name and address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest.

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4. Is the separate interest – (check one)

	Owner-occupied?
	Rented out?
	Developed, but vacant?
	Undeveloped?

5. Member Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

\_\_\_\_\_